

## College Entrance Assistance Program

The Osage Nation Education Department (ONED) College Entrance Assistance Program (CEAP) serves Osage members nationwide as they seek entrance into higher education institutions. The purpose of this program is to alleviate some of the financial burden associated with undergraduate college admission.

### Eligibility

Legally enrolled members of the Osage Nation who reside within the United States and who are enrolled in school, grades 6-12 or graduated from an accredited high school (GED accepted); and are interested in pursuing their education at an institution of higher learning are eligible to apply for CEAP assistance.

Students who meet eligibility guidelines for CEAP services will receive assistance on a first-come first-serve basis until all program funds appropriated for the fiscal year have been depleted.

### Application

The Student or Student's parent/guardian are responsible for submitting the required application and supporting documentation. Prepayment requests must be received no less than twenty-five (25) business days before payment/registration deadline. Reimbursement requests are accepted up to six (6) months after payment has been made towards an allowed expense. Applications are not considered complete until all required and requested documents have been submitted to the ONED by the deadline, unless otherwise noted:

- CEAP request form
- Copy of a validly issued Osage Membership Card
- School transcript or GED certificate
- Valid receipt of payment (for reimbursement requests)

Applications are evaluated in the order they are received. Review and processing of the applications can take up to ten (10) business days from the date the application was submitted.

### Allowable Expenses

Approved applicants are eligible for assistance up to two (2) times per school year with Advanced Placement exams, ACT/SAT exams (including score report for super score processing), college application fees, and test preparation workshop and/or materials according to the following chart:

Grade	ACT Exam	SAT Exam	AP Exam	Prep / materials	College application
6 - 8	NA	NA	NA	ONED prep only	NA
9 - 10	2 per year	2 per year	2 per year	Up to \$100/year	NA
11 - 12	2 per year	2 per year	2 per year	Up to \$100/year	2 per year
HS Grad or GED	2 per year	2 per year	NA	Up to \$100/year	2 per year

## Data Privacy

The information contained within each application and any supporting documentation attached is a protected record under the Osage Nation Open Records Act. The Osage Nation will not disclose any record containing protected information without the written consent of the applicant unless the information is being used to perform the duties of an Osage Nation employee. The applicant's information may be released to other Osage Nation Departments/Programs with which the applicant is receiving or requesting services and to the Office of the Osage Nation Attorney General for an investigation to detect or eliminate fraud.

## Appeals Process

If the Student or Student's parent/legal guardian believes their application has been denied in error, he/she must submit a written appeal within ten (10) business days of notification to the ONED stating the reason for the appeal. Within five (5) business days after receiving an appeal, ONED will submit a report to the Director. Within ten (10) business days of this report, the Director shall inform the complainant and the ONED in writing of the decision. The decision of the Director shall be deemed a final decision.

## Contact Information

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**Phone:** 918-287-5300

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