

# HAZOX Elections Policy & Procedure Manual

## CANDIDATE CAMPSITE

### Osage Nation Election Board Rules and Regulations, Rule Two, Section 4, Use of Osage Government Resources Prohibited

- A. The use of Osage Nation time, equipment, supplies, or Osage Nation premises (as defined in Rule 1, Section 3(H)) for campaign activities or campaign purposes is strictly prohibited, with the following exception:
- I. Beginning at noon on Friday before Election Day through 4:00 p.m. the day after Election Day, campaign materials shall be allowed on Osage Nation premises in the areas of the campaign campsites and within the boundaries of each candidate's campsite only.

The performance of campaign tasks or activities by Osage Nation personnel on Osage Nation time is prohibited.

### Policy

#### **It is the policy of HAZOX Elections that:**

Candidates listed on the ballot for a scheduled election will be provided the opportunity for access to a campaign campsite in a fair and equitable manner.

### Procedure for Campsite Request

- Candidates requesting a campsite are required to:
  - be listed on the ballot;
  - attend the drawing or send a pre-determined representative; and
  - submit a complete Election Day Candidate Campsite Request form by the deadline established by the Board.
- Candidates may have an independent campsite or a combined campsite.
  - "Combined campsite" means a campsite that may have two (2) or more candidates sharing the same campsite.
  - All candidates in a combined campsite are required to submit a complete form that lists all candidates that will be using the requested campsite.
  - Candidates in a combined campsite will have one name card placed in the hopper.
  - Candidates are strictly prohibited from combining campsites after the drawing has been completed.
- Candidates who:
  - submit their request by the deadline but are absent at the start of the drawing may still choose a campsite by contacting HAZOX Elections personnel.
    - Campsites will be assigned on a first come first serve basis.
  - do not submit a request or submit a request after the deadline are prohibited from having a campsite.

### Procedure for Campsite Designation

- Campsites will be:
  - located within the Osage Nation Campus Park;
    - If the number of requests exceeds the number of available campsites within the Campus Park, an additional location for campsites will be made available north of the Osage Nation Museum.

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- equal in size with twenty by twenty feet (20' x 20') dimensions with the exception of the three (3) existing arbors;
- chosen by drawing; and
- selected by the candidate or their representative.

### Procedure for the Campsite Map

- A map will be:
  - created indicating the approximate size and location of available campsites; and
  - provided to candidates with the Election Day Candidate Campsite Request form.
- Once the campsite drawing is complete, a map showing the candidates occupying each campsite will be made available for voters on the Osage Nation Elections website.

### Procedure for the Drawing

- The drawing will:
  - occur on the date established by the Board;
  - take place following the Candidate Training;
  - be conducted in the same location as the Candidate Training;
- Appointments will be available prior to the day of the drawing for candidates to visit the Campus Park accompanied by Osage Nation Elections personnel.
- Candidate names:
  - will be preprinted using the same print, color, and size of paper;
  - combined into one (1) list that includes all candidates listed on the ballot for that election;
  - placed in the hopper using the order the candidates filed;
  - will not be placed in the hopper if the candidate or their representative is not in attendance at the start of the drawing;
  - mixed in the hopper for a minimum of one (1) minute; and
  - drawn one at a time.
- Candidates or their representative may determine the location of their campsite at the time the candidate's name is drawn.

### Procedure for Occupancy of a Candidate Campsite

- Drugs and alcohol are prohibited on the Osage Nation Campus.
- Candidates are responsible for property located within their campsite boundaries.
- The Osage Nation is not responsible for any property destroyed or removed from campsites.
- Set up of campsites may begin at noon on the Friday before Election Day.
  - Campsites will be marked by number and the candidate's name(s).
  - If there is any discrepancy or challenge as to the location of the campsite, the Election Supervisor will be the resolution authority.
  - If there is no resolution, the candidate must forfeit their campsite.
- Campsites are required to be removed by 4:00 p.m. the day after Election Day.
- Tents are permitted and must be no larger than the dimensions of the campsite.
  - All tent stakes are required to be marked and highly visible to foot traffic using brightly colored tape or some other distinguishable means.
- All candidates are required to provide all labor and materials necessary for setting up and removing their campsite.
- Vehicles are only allowed in the campsite area during set up and removal.

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- All vehicles are required to be moved to a parking area by 10:00 a.m. on Election Day.
- All violators will be towed at their own expense.
- Campaign materials are only allowed within the campsite boundaries.
- Electric is not available for use in any campsite, and generators are prohibited for safety reasons.
- Candidates are responsible for all trash in and around their campsite during Election Day and are required to keep it contained.
- Outdoor grills, cooking grates, and fires must be contained in some manner.
  - If there is a high fire alert, safety recommendations will be followed.

### **Procedure for Disqualified Candidates**

- Candidates disqualified, removed from the race, and whose votes will be considered void are prohibited from using the campsite previously designated to them.

### **Procedure for Penalties for Violations**

- Any candidate who violates this policy and procedure prior to Election Day must forfeit their campsite.
- Any violations that occur on Election Day for the following reasons are required to be corrected immediately or the candidate must forfeit their campsite for the remainder of the day.
  - Tents larger than 20' x 20' must be removed
  - Tent stakes not marked
  - Vehicles within the campsite area after 10:00 a.m.
  - Campaign materials outside the candidate's campsite boundaries
  - Use of Osage Nation electric
  - Use of generators
  - Uncontained grills, grates, or fires
- Any violations that occur on Election Day for the following reasons will cause the candidate to forfeit their campsite for the remainder of the day.
  - Drugs or alcohol found
  - Tent size larger than 20' x 20'
  - Noncompliance with safety recommendations due to a high fire alert
- Candidates who have not removed their campsite by 4:00 p.m. the day after Election Day will be assessed a fine of one hundred twenty-five dollars (\$125).
- Any violations may be subject to a fine as determined by the Board.

### **Procedure for Appeal**

- Any candidate penalized for violating this policy and procedure may seek reconsideration of the decision by contacting the Board at the polling site on Election Day.
  - The candidate must detail the basis for the appeal, including all facts and legal authority supporting that the penalty is unwarranted.
  - The appealing party bears the burden of proof and is required to provide any documentary evidence.
- The decision of the Board is final.

BOARD APPROVED: JANUARY 30, 2024