

# ᠬᠠᠵᠠᠵᠠᠨ Elections Policy & Procedure Manual

## ABSENTEE BALLOT REQUEST

### The Osage Nation Election Code

Campaign reporting statements shall be filed with the Election Office, which shall verify that the campaign reporting statements comply with the provisions of this Rule, and submit a report of findings to the Election Board.

### Policy

**It is the policy of ᠬᠠᠵᠠᠵᠠᠨ Elections that:**

Absentee ballot request applications are easily accessible, must be submitted to the Office, and are processed in a timely manner.

### Procedure for Availability

- Applications can be required from voters by phone, mail, or email.
- Applications will be sent to voters requesting them in a manner that will allow the voter to easily complete and submit it.

### Procedure for Requirements

- All fields are required to be completed unless indicated as optional with an asterisk (\*).
- The signature on the application is required to be an original handwritten signature. Typewritten electronic signatures are not acceptable.
- A legible copy of a government-issued photo identification is required to be submitted with the application.
  - The ID must contain a legible name, birthdate, and signature.
  - Acceptable forms of ID include:
    - Driver's License
    - Passport
    - Tribal ID
    - Military ID
  - Other forms of ID may be submitted to the Board for review and acceptance in a Board meeting.

### Procedure for Processing

- Applications will be reviewed to ensure all required fields are complete, the signature is acceptable, and the copy of the government-issued photo identification is legible.
- Applications that comply with this policy and procedure will be approved and a ballot will be sent to the voter as allowed by law.
- If the application is not approved, the Office will email one (1) require for information to be completed.
- If an email address is not listed on the application, the Office will call one (1) time using the phone number listed on the application.
  - A message will be left if the voter does not answer.
- If no phone number is listed on the application, the Office will send notification by mail one (1) time using the address listed on the application.

BOARD APPROVED: FEBRUARY 28, 2024