



813 Grandview Ave, STE 3, Pawhuska, OK

**OSAGE NATION ELECTION BOARD  
MEETING MINUTES  
October 31, 2025  
1:00 PM**

**Call to Order and Welcome**

The meeting was called to order by Chairperson Shannon Lockett at 1:02 p.m.

**Invocation**

The Invocation was given by Vice Chairperson, Terry Hazen.

**Roll Call**

The roll was called and the following members were present by phone:

Shannon Lockett, Chairperson  
Terry Hazen, Vice Chairperson  
Corbin Dewitt, Alternate Board Member

The following member was absent:

Belle Wilson, Board Member

Chairperson Shannon Lockett declared a quorum was present.

**Approval of Minutes**

**MOTION-To Approve.** Shannon Lockett made a motion to approve the minutes from October 2, 2025 as presented. Motion was seconded and passed unanimously.

**Office Report**

Alexis Rencountre, Election Supervisor, reported on the following.

- The Office has successfully moved to its new location, which is now operational despite ongoing unpacking.
- Marketing- The Office is developing content for the 20th anniversary of the Osage Nation Constitution. The project employs a "dual-story strategy" that will use interviews to create two distinct videos: "Your Voice, Your Vote": A civic-engagement piece encouraging voter participation, and "The Constitution at 20": A reflective film honoring the history and strength of

the Constitution. Seven key individuals involved in the Nation's government reform have already been interviewed for the project, and more filming is tentatively scheduled for March.

The Office is also finalizing an email distribution platform and a content distribution calendar.

- While most Nation offices will be closed for administrative leave on Monday, November 10th, the Election Office will remain open specifically for candidate filing.

### **Hominy Indian Village Election**

**MOTION-To Accept.** Shannon Lockett made a motion to accept the request to help with the Hominy Indian Village Election on November 3, 2025. Motion was seconded and passed unanimously.

### **Rules and Regulations**

Alexis Rencountre, Congress will have a Special Session on November 5<sup>th</sup> at 10:30 a.m.

### **Job Descriptions**

**MOTION-To Approve.** Terry Hazen made a motion to approve the receptionist job description and position as presented. Motion was seconded and passed unanimously.

### **2026 Primary Election Notice**

**MOTION-To Approve.** Shannon Lockett made a motion to approve the Wahzhazhe Election 2026 Primary Election Notice with the address inserted. Motion was seconded and passed unanimously.

### **Campaign Finance Reports**

**MOTION-To Approve.** Terry Hazen made a motion to approve the following forms as presented. Motion was seconded and passed unanimously.

- Schedule B – Campaign Finance Electronic Donations
- Schedule H – Campaign Finance Line of Credit Expenditures
- Schedule H – Campaign Finance Unpaid Incurred Obligations
- 2026 Campaign Finance Candidate Report

### **Purchase Requisitions**

**MOTION-To Approve.** Shannon Lockett made a motion to approve the proposal from Target Marketing Print and Mail Solutions as presented and a sole source justification. Motion was seconded and passed unanimously.

### **2026 Election Timeline**

**MOTION-To Approve.** Terry Hazen made a motion to approve the 2026 Election Timeline with changes. Motion was seconded and passed unanimously.

**Old Business**

None

**New Business**

None

**Public Comment**

Benny Polacca, Osage News, requested clarification that the Election Office will remain open on November 10, 2025, and what changed on the election timeline.

**Next Meeting Date**

The next scheduled meeting is currently set for Thursday, November 20, 2025 at 1:00 p.m.

**Adjournment**

**MOTION-To Adjourn.** Terry Hazen made a motion to adjourn. Motion was seconded and passed unanimously.

The meeting was adjourned by Chairperson Shannon Lockett at 1:37 p.m.